FIELD HOCKEY CANADA
Board of Director Meeting Minutes

Date	Tuesday, February 8, 2022
Time	4 pm PDT / 5 pm MDT / 7 pm EDT / 8 pm ADT
Location	MS Teams
Attendees	Ann Doggett (Chair); Deb Whitten (Vice-Chair) – left the meeting at 6 pm PST; Ian Bird (Athlete Director); Tony Stewart – left the meeting at 5.25 pm PST; Derm Coombs; Emily Rix; Kri Shier (Athlete Director) – left the meeting at 6 pm PST; Susan Ahrens (CEO); Peadar O'Riain (Treasurer) – joined at 4.07 pm PST; Nancy Mollenhauer
Regrets	Nick Sandhu

Field Hockey Canada respects and acknowledges the First Nations/Indigenous, Inuit, and Métis peoples of Canada as the Keepers of the Territories upon which we will be meeting today. I am residing in Mi’kma’ki, the ancestral and unceded territory of the Mi’kmaq People.

1. Call to order

The meeting was called to order at 4.03 pm PST with quorum established.

2. Approval of agenda

No conflicts with the agenda items were declared. The agenda was amended to move item 5 ahead of item 4 and to add Strategic Plan and Field Hockey Ontario.

Motion: To adopt the agenda as amended. **Result:** Carried, all in favour.

3. Approval of previous minutes

Motion: To approve the minutes of the meeting held on 14 December 2021 as presented.
Result: Carried, all in favour.

4. Business arising and reports

Management Report: The management report was submitted in advance. The Board requested future management reports in the same format.

PAHF complaint: A board letter will be prepared and sent to the PAHF Board once full details are available.

Governance: Susan will provide a summary of Field Hockey Ontario actions to date.

F-RED – September 2022: Tony Stewart provided an update on member onboarding led on behalf of FHC.

Roles and Responsibilities: The Board discussed roles and responsibilities with PSO members. Susan and Emily will discuss MOUs.

By-law update: Ann Doggett provided an update on the by-law review consultation process with provincial members.

- Requested by-law changes from provinces include PSO approval of annual fees charged to members and registered participants, and a restriction that FHC Directors cannot be parents of carded athletes.
- The agreed process is: Board feedback to Ann; review by the by-law committee; consensus document from PSOs to the Board; Board final review; independent legal review; revised by-laws to a Special General Meeting for formal approval.
- Tony Stewart left the meeting.

HP Committee: This item was deferred to the next meeting because Nick Sandhu was not present.

Board succession planning: Details and steps will be provided at the March 8, 2022 meeting.

Field Hockey Ontario: FHC received a legal letter regarding data sharing. Directors requested a synopsis of incidents for review. A course of action will be considered at the next Board meeting.

Finance Report: This item was covered in the CEO report. The financial management report is in the folder.

AOCB: The emergency fund requires a governance process to create terms of reference. The TAP program will return to the Board for discussion. Both items will be discussed at the next Board meeting.

5. Formal policy decisions

Motion: To appoint Leila Sacre to the Officials Committee. **Result:** Carried, all in favour.

6. Action items

- Approved minutes to be placed in the archive folder.

- Susan to provide a summary of Field Hockey Ontario actions to date.
- Susan and Emily to discuss MOUs.
- Board feedback on by-laws to be provided to Ann.
- By-law committee to review feedback and prepare next steps.
- Independent lawyer to review revised by-laws before submission to a Special General Meeting.
- HP Committee update to be deferred to the next meeting.
- Board succession planning details and steps to be provided at the 8 March meeting.
- Directors to receive a synopsis of Field Hockey Ontario incidents for review.
- Emergency fund terms of reference governance process to be developed.
- TAP program to return to the Board for discussion.
- Board letter on PAHF complaint to be prepared once full details are available.

7. Next meeting

The next Board meeting is scheduled for March 8, 2022.

8. Adjournment

Motion: To adjourn the meeting at 6.18 pm PST. **Result:** Carried, all in favour.