FIELD HOCKEY CANADA MEETING MINUTES (Draft)
BOARD OF DIRECTOR MEETING
Thursday, September 7, 2017
3:00PM PST / 4:00PM MST / 6:00PM EST
Held via conference call

Attendees		***Regrets**
Baggott, Ian	Flexman, Tyla	Plottel, Gordon
Culley, Thea	Gunning, Mike	Watson, Jesse
Doggett, Ann	Lewis, Rhonda	Sauvé, Jeff
Ewasechko, Kim	McMullin, Anne	

Agenda Item	**Notes / Outcomes**
1. Call to order	Ian welcomes all to the meeting, in particular Tyla Flexman who is joining the Board for her first meeting. Meeting called to order at 4:04PM PST.
2. Adoption of agenda	**MOTION:** To approve the agenda as presented. MOVED BY: Ann Doggett SECONDED BY: Anne McMullin RESULT: Carried unanimously.
3. Ratification of previous Minutes	The minutes circulate from July 22-23, 2017 should note that Gordon Plottel was not present for the meetings reconvened on July 23. The amendment is made to the minutes. **MOTION:** To approve the Board of Director Meeting minutes, as amended, for the meetings dated July 22 to 23, 2017. MOVED BY: Thea Culley SECONDED BY: Rhonda Lewis RESULT: Carried unanimously.
4. Board Appointments	The following appointments are put forward and accepted for those to serve as officers of the corporation: • Ian Baggott, Chair • Ann Doggett, Vice Chair • Kim Ewasechko, Treasurer • Gordon Plottel, Secretary The following appointments are put forward and accepted for those to serve on the standing committees of Field Hockey Canada: • Human Resources Committee: ○ Rhonda Lewis, Chair ○ Anne McMullin ○ Ian Baggott ○ Jeff Sauvé

	• Governance Committee:
	  ○ Ian Baggott, Chair
	  ○ Rhonda Lewis
	  ○ Gordon Plottel
	  ○ Jeff Sauvé
	• Finance and Audit Committee:
	  ○ Kim Ewasechko, Chair
	  ○ Ian Baggott
	  ○ Bill Sulis
	  ○ Jeff Sauvé
	
	MOTION: To approve the Board of Director appointments as presented for those to serve as officers of the corporation and constitute the standing committees of Field Hockey Canada.
	MOVED BY: Rhonda Lewis
	SECONDED BY: Tyla Flexman
	RESULT: Carried unanimously.
	
	Ann Doggett is offered congratulations on her four-year appointment to the Board of the Pan American Hockey Federation.

5. Human Resources & Committees	The High Performance Advisory Committee terms of reference, as prepared by Sport Law & Strategy Group, are circulated. An overview of the terms is presented; • The terms of reference must consider the by-law stipulation that no less than one director must sit on an ad hoc committee. This criterion is fulfilled if the athlete representative directors are not current athletes on National teams. However, the terms must address the implications if both athlete representative directors are actively competing with National teams. It is determined that the terms are presented should not be approved at this meeting and that further discussion at the next meeting is required. The Men's National Team vacancy process is moving forward to select the coach. The panel will receive a short-list of candidates from which they can decide who to interview. The initial round of interviews will be done by videoconference. A second round of interviews, if necessary, may involve face-to-face interview(s). Update on the roles of Communications Manager as well as the Director of Hockey Development. • The Communications Manager role has been extended to a candidate who has accepted the role who will start later in October. • The Director of Hockey Development posting closes on September 22.

6. Finances	It is reported that positive budget variances in income have come to fruition recently. Year-to-date and year-end projections are provided, and compared to the approved budget lines. New financial capacity has been created through donations and Sport Canada NextGen funds. With the new capacity it is agreed the following will be activated: - Elimination of percent carding levies for this fiscal, with the intention of replacing these levies with fundraising for the future; - Elimination of planned tour levies and monthly fees for the Women's National program; - Activation of NextGen programming for Women's and Men's program aligned with deliverables as set out by Own the Podium; - Pre-Commonwealth Games tours for Women's and Men's National teams; - Hire new Director of Hockey Development.
7. Other Business	There is a discussion on governance as it relates to the delivery of meetings (i.e. each meeting should have an in-camera component). The focus at the upcoming face-to-face meeting will remain on planning; Thought that someone could advise on best-practice governance principles in meeting structure. This will be discussed in subsequent meetings, and in collaboration with an enhanced reporting format implemented next meeting later this month.
8. Adjournment	**MOTION:** To adjourn the meeting. MOVED BY: Kim Ewasechko SECONDED BY: Rhonda Lewis RESULT: Carried unanimously. The meeting is adjourned at 5:47PM PST.