

FIELD HOCKEY CANADA

MASTERS INDOOR HOCKEY SUB-COMMITTEE

TERMS OF REFERENCE

Title

Field Hockey Canada Masters Indoor Hockey Sub-Committee (the “**Indoor Sub-Committee**”).

Appointment

The Indoor Sub-Committee is appointed by the FHC Masters Committee, a committee appointed by the Field Hockey Canada (“**FHC**”) Board of Directors. The FHC Masters Committee is authorized to create sub-committees relating to Masters hockey pursuant to the Terms of Reference of the FHC Masters Committee.

Mandate

The Indoor Sub-Committee’s mandate is as follows:

1. To assist the FHC Masters Committee in providing oversight of all Masters Indoor field hockey activities in Canada, including domestic and international events;
2. To assist the FHC Masters Committee in guiding and encouraging the development of Masters athletes for both domestic and international Indoor field hockey events;
3. To assist the FHC Masters Committee in identifying and encouraging active participation of Masters coaches and officials in domestic and international Indoor field hockey events.

The mandate of the Indoor Sub-Committee will be carried out under the direction and supervision of the FHC Masters Committee, consistent with the overall strategic guidelines, objectives and policies of FHC. World Masters Hockey Ltd. (“**WMH**”) is an organization recognized by FIH as having responsibility for organizing and managing Masters hockey tournaments globally. The Indoor Sub-Committee’s mandate will be carried out consistent with WMH’s mission, vision and objectives, unless such mission, vision and objectives are inconsistent with FHC’s strategic guidelines, objectives and policies, in which case FHC’s strategic guidelines, objectives and policies shall prevail.

The Indoor Sub-Committee shall have no authority exceeding the mandate of the FHC Masters Committee.

Definitions

For the purpose of these Terms of Reference, the following definitions shall apply:

- **Age Group Coordinator** – the Age Group Coordinator appointed by the FHC Masters Committee for a Masters age group as designated by WMH.
- **Coach** -- one or more persons appointed by the FHC Masters Committee to coach a National Team or a Maple Leafs team for a particular age group for a WMH sanctioned event, and who is appropriately qualified pursuant to FHC policies.
- **Maple Leafs Team**– a non-national Masters team which may be selected out of registered FHC players to play in non-national Masters tournaments or a sub-tournament of a international tournament (e.g. World Cup).
- **Masters** – men and women field hockey players, coaches and officials over the age of thirty-five (35) involved in Indoor field hockey.
- **National Squad** – Masters athletes who register with FHC and who are invited to practice by the Coach or an Age Group Coordinator appointed by the FHC Masters Committee for a Masters age group.
- **National Team** - the athletes for a particular Masters age category selected to represent Canada at a particular international Masters Indoor hockey competition sanctioned by WMH, including men's and women's, Indoor hockey competitions.
- **Selector(s)** –means a Coach of a Masters Team, assistant coach(s) or an athlete selector appointed by the FHC Masters Committee. As with all its national teams, FHC has the ultimate right to select its Masters coaches, athletes, staff and umpires.

Key Duties

The Indoor Sub-Committee's key duties are as follows:

1. Identify appropriate domestic and international events for which a National Team and/or a Maple Leafs Team may be entered.
2. Develop team formation proposals for National Teams and Maple Leaf Teams for submission to the FHC Masters Committee pursuant to the FHC National Masters Team Formation Policy.
3. Recruit Age Group Coordinators for appointment by the FHC Masters Committee.
4. Supervise and direct all Age Group Coordinators.

5. Assist the FHC Masters Committee in establishing National Teams and Maple Leaf Teams pursuant to the FHC National Masters Team Formation Policy.
6. Assist and support the FHC Masters Committee in the identification and selection of Coaches, Selectors and managers.
7. Assist and support the FHC Masters Committee, Coaches and Selectors in the selection of Athletes pursuant to the FHC National Masters Athlete Selection Policy.
8. With the Age Group Coordinators, prepare a budget for all events involving National Teams and Maple Leaf Teams, to be submitted to the FHC Masters Committee for approval.
9. Manage the financial aspects of Masters events for National Teams and Maple Leafs Teams.
10. With the Age Group Coordinators, work directly with FHC staff with respect to equipment, clothing, field bookings, training, notifications and all other event preparation and logistical elements of Masters events for National Teams and Maple Leaf Teams.
11. Liaise directly with representatives of WMH and tournament hosts with respect to Masters events for National Teams and Maple Leaf Teams.

Membership and Process

1. Membership - The Indoor Sub-Committee shall be comprised of no less than three (3) and no more than ten (10) members, all of whom shall be Registered Participants of FHC, and at least one (1) member shall be a member of the FHC Masters Committee. The members shall be appointed by the FHC Masters Committee, taking into account, but not limited to, the following criteria:
 - a) Diversity of gender;
 - b) Diversity of Masters' age categories; and
 - c) Diversity of geographic residency in Canada.
2. Chair – The chair of the Indoor Sub-Committee shall be chosen by the Committee members.
3. The Indoor Sub-Committees may meet in person, telephonically, or electronically, and otherwise regulate their meetings and proceedings as they see fit.
4. The Indoor Sub-Committee shall report to the FHC Masters Committee as and when required by and through the Chair.

